

DEPARTMENT of AFRIKAANS AND DUTCH

Basic information for applications for the following MA studies:

- MA in Afrikaans and Dutch
- MA in Lexicography
- MA in Translation

(Enquiries regarding the MA in Creative Writing should be directed to Dr Willem Anker (anker@sun.ac.za))

Students who intend applying for MA studies in the Department Afrikaans and Dutch must follow the procedure below during the year preceding their study:

1. US Honours students go to www.sun.ac.za; 'Students'; 'My.SUN'; 'Studies'; 'Application Postgraduate Study'

Non-US students go to www.sun.ac.za; 'My.SUN'; 'Studies'; 'Prospective Postgraduates'
2. The student applies for the program he/she selected. The deadline for MA applications is 31 October of the preceding year.
 - 2.1. Ms J. Nxumalo (jabs@sun.ac.za) in Administration may be contacted for additional information regarding MA programmes.
3. Applications are subject to the following Departmental conditions:
 - 3.1. The student must hold a relevant honours degree - refer to the calendar, and
 - 3.2. must have achieved a mark of at least 70% for their honours research project/thesis of 30 credits.
4. If the application is for an MA in Afrikaans and Dutch, the student must contact Dr Willem Anker (anker@sun.ac.za) by e-mail.
If the application is for the MA programme in Translation, the student must contact Prof Ilse Feinauer (aef@sun.ac.za) by e-mail.
If the application is for the MA-programme in Lexicography, the student must contact Prof Rufus Gouws (rhg@sun.ac.za) by e-mail.
5. An additional document must be submitted to either Dr Anker (anker@sun.ac.za), Prof Feinauer

(aef@sun.ac.za) or Prof Gouws (rhg@sun.ac.za) which must include the following:

- 5.1 The field of study the student intends following (linguistics or literature in the case of an MA in Afrikaans and Dutch); translation, interpreting or editing in the case of an MA in Translation).
 - 5.2 The theme(s) or topic(s) that the student intends researching.
 - 5.3 A concise description (one or two paragraphs) in which the student gives a more detailed overview of the theme(s) to be researched.
6. The Department will decide
- 6.1 whether the student meets the required conditions for admission (see Par. 3),
 - 6.2 on a supervisor,
 - 6.3 whether the chosen theme is a suitable subject for a master's thesis. A more suitable subject may be decided upon after consultation with the relevant supervisor.
7. Once accepted, the student will be officially authorised by Ms Nxumalo to register for the programme.

The following procedure will be followed in the first year of study (and preferably be completed during the first semester):

1. The student registers for the programme.
2. The student, assisted by the supervisor, prepares an extended research proposal of between 2000 and 3000 words (excluding the reference list and addenda).
3. The research proposal is submitted to the Department's Postgraduate and Research Committee (PRC) for comment.
4. Once feedback and inputs have been processed to the satisfaction of the PRC, the research proposal is submitted by the supervisor to the Department for approval.
5. If the research proposal is approved, the student and the supervisor sign an agreement..
6. The student registers for the screening process to determine whether ethical clearance is required for the research. If not required, the student can commence with research.
7. If required, the student applies for ethical clearance to proceed with empirical research. (In the meantime the student can start with other research activities such as working on the literature study, etc.)
8. Once ethical clearance is granted, the student can commence with empirical research.