So the SUNStudent story begins…...

The Blueprint workshops began on Monday 10 June 2019 with Academia demonstrations in true movie style fashion including popcorn!

The first phase of the SUNStudent project consists of **Blueprint** workshops during which all relevant capabilities are discussed with key stakeholders. This phase kicked off on Monday 3 June with Change Management preparation and Blueprint workshop general information sessions as precursors to the Blueprint workshops. The Blueprint workshops are aimed at providing Serosoft with the opportunity to understand SU processes, while simultaneously creating the opportunity for SU staff to understand what Academia has to offer. They furthermore allow SU to rethink and align current processes with international standards. The workshops will run until April 2020. The different capabilities are divided into **buckets**, aiming for an even distribution of the workload of staff with regards to project activities within our daily routine and business-as-usual activities.
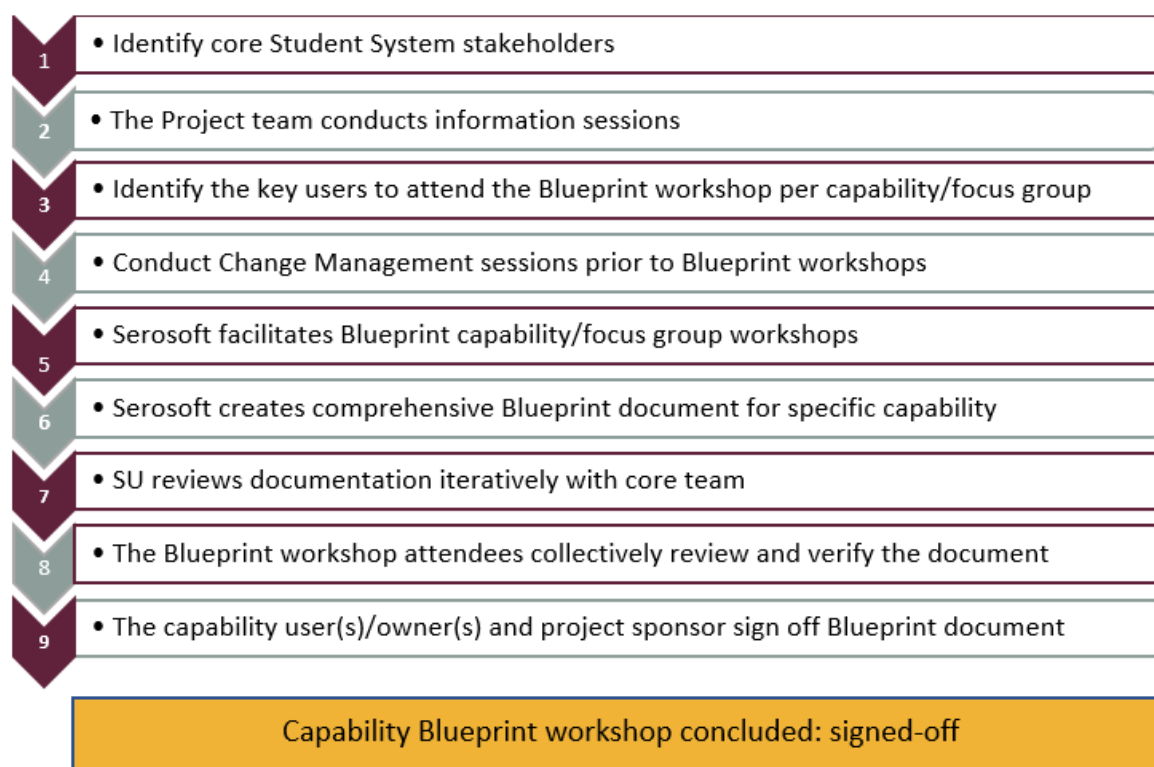
Where are we now with the SUNStudent project?

All the Bucket 1 Blueprint workshops have been completed, and comprehensive Blueprint documents, which flow from these workshops, are now being drafted by Serosoft.

Bucket 1 covered the following capabilities:

- Recruitment
- Admissions
- Curriculum Management
- Curriculum Management Catalog/Calendars
- Residence Management

Below is the process we follow during the Blueprint phase

1	• Identify core Student System stakeholders
2	• The Project team conducts information sessions
3	• Identify the key users to attend the Blueprint workshop per capability/focus group
4	• Conduct Change Management sessions prior to Blueprint workshops
5	• Serosoft facilitates Blueprint capability/focus group workshops
6	• Serosoft creates comprehensive Blueprint document for specific capability
7	• SU reviews documentation iteratively with core team
8	• The Blueprint workshop attendees collectively review and verify the document
9	• The capability user(s)/owner(s) and project sponsor sign off Blueprint document

Capability Blueprint workshop concluded: signed-off

The Blueprint phase is an inclusive process during which workshop attendees give their inputs. The attendees will also have an opportunity to verify and review the processes captured by Serosoft, before the Blueprint documents are signed-off.
All the capabilities (buckets) will follow the same process, as per the diagram above.

What is next?

- The Bucket 2 Blueprint workshops will start on 12 August 2019
- Communication and invites will be sent out to various stakeholders to nominate staff to participate in the Bucket 2 workshops

Bucket 2 will cover the following capabilities

- Financial Aid
- Student accounts/fees
- Student loan repayments

We are looking forward to seeing you at the change management preparation sessions and Blueprint workshops!

Note: Only those staff that have not attended a previous Change Management workshop will be invited to Change Management workshops for Bucket 2.

Please make use of the project email address for any feedback or queries you might have: mailto:msunstudent@sun.ac.za