<u>Please Note: Due to COVID'19 pandemic, we have had to adjust our</u> <u>normal processes. Therefore, should you need to apply for your</u> <u>exemption in order to graduate, during the Lockdown period; you will</u> <u>need to have the documents certified by The High Commission of South</u> <u>Africa:</u>

- 1. Complete the ME30 form
- 2. Make payment into the banking account, account details attached.
- 3. Please submit **Documents** in **PDF format, Certified** 
  - a. In total, there must be 5 subjects, of which English language must be one; you need to have the Final School Results (Certificate).
    PLEASE IGNORE the Exam No
    - i. E.G For Cambridge/ZimSec: A/AS & IGCSEs/O levels
    - ii. E.G For American (High School Dip + SAT/AP/Admission letter)
  - b. ONLY Official Certificates, Not the Statement of Results, Passport copied and Certified
  - c. Proof of payment <u>REF: Student number / Surname and Initial</u>
- 4. Please make sure that your form is correctly completed and that all documents are submitted as requested. DO NOT FORGET to include the STUDENT NUMBER where requested, <u>DO NOT SIGN</u>
- 5. <u>Please e-mail Documents to application@usaf.ac.za and you can cc</u> <u>the following officers at USAF, janice@usaf.ac.za.</u> For FINAL Year <u>Students, this needs to be submitted soonest.</u> Should you not hear <u>from USAF within 3 months from date of application, you can send an</u> <u>e-mail to ctalmarkes@sun.ac.za in order for Ms Talmarkes to do an</u> <u>enquiry.</u>