

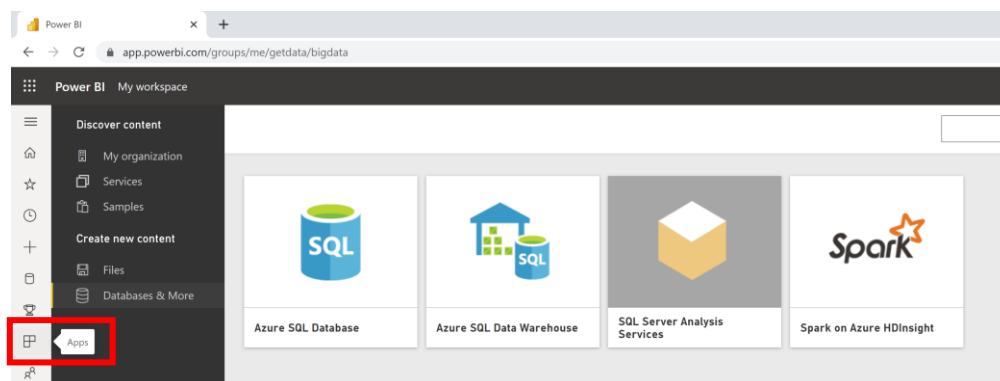
Power BI™ applications



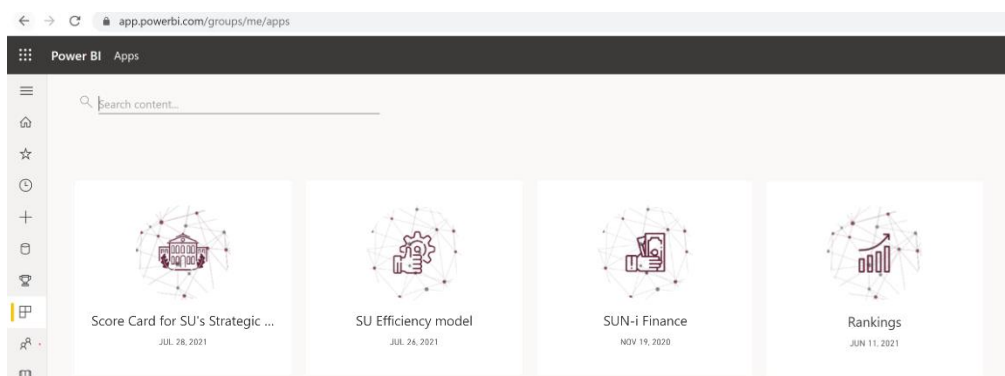
[Information Governance Website link](#)

Steps to access your Power BI™ applications

1. Sign in to the Power BI™ service.
 - a. Open your favourite browser and type <https://app.powerbi.com/>
 - b. Sign in with your SUN email address and enter your password.
2. Once the Power BI™ service is open, select Apps.



3. Select the app that you want to view from the list.



Procedure to apply for a Power BI™ licence

- Contact Mandy Wanza from IT to get a quotation for a Power BI™ licence.
- Create a requisition for payment of the licence and send details to Mandy.
- The Power BI™ licence will be activated and then the user will be informed.
- Licences need to be renewed annually.