

2.10

CREDIT CARDS

Policy Number: 046A/06/04

Scope: The policy contains the rules of SU regarding the existence of credit cards within the SU environment.

Policy:

No corporate credit cards may exist in any SU environment. If purchases are made with a personal credit card, a cheque may not be requested against the cost point merely by providing the credit card statement as evidence; the necessary invoices should be attached.

Contact Division:

Financial Services