

2017

Student Fees

Study fees and other costs
for students; Rules

CALENDAR PART 3



UNIVERSITEIT
STELLENBOSCH
UNIVERSITY

CALENDAR

1. Amendments, liability and accuracy

- 1.1. In this publication any expression signifying one of the genders includes the other gender equally, unless inconsistent with the context.
- 1.2. The University reserves the right to amend the Calendar parts at any time.
- 1.3. The Council and Senate of the University accept no liability for any inaccuracies there may be in the Calendar parts.
- 1.4. Every reasonable care has been taken, however, to ensure that the relevant information to hand as at the time of going to press is given fully and accurately in the Calendar parts.

2. Where do I find the printed versions of the Calendar parts?

- 2.1. The printed versions of the Calendar parts can be obtained at the Help Desk in the Admin A Building.
- 2.2. Afrikaans (Part 1 to 12) and English copies of the individual parts are available.

3. Where do I find the electronic versions of the Calendar parts?

- 3.1. The electronic versions of the Calendar parts can be obtained at www.sun.ac.za/Calendar.

4. The division of the Calendar

- 4.1. The Calendar is divided into 13 parts.
- 4.2. Part 1, 2 and 3 of the Calendar contains general information applicable to all students. Students are urged to take note especially of the content of the provisions in Part 1 of the Calendar applicable to them.
- 4.3. Part 4 to 13 of the Calendar are the faculty Calendar parts.

Part	Calendar
Part 1	General
Part 2	Bursaries and Loans
Part 3	Student Fees
Part 4	Arts and Social Sciences
Part 5	Science
Part 6	Education
Part 7	AgriSciences
Part 8	Law
Part 9	Theology
Part 10	Economic and Management Sciences
Part 11	Engineering
Part 12	Medicine and Health Sciences
Part 13	Military Science

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1. INFORMATION FOR ALL STUDENTS

1.1 Contact us

1.1.1 Official addresses of Stellenbosch University

Correspondence on academic matters – i.e. study-related matters, bursaries, loans, etc. – should be directed to:

The Registrar
Stellenbosch University
Private Bag X1
MATIELAND
7602

Correspondence on matters relating to finance and services, including services at University residences, should be directed to:

The Chief Director: Finance
Stellenbosch University
Private Bag X1
MATIELAND
7602

Stellenbosch University website: www.sun.ac.za

1.1.2 Stellenbosch University Contact Centre

Telephone number: 021 808 9111
Fax number: 021 808 2954
E-mail address: info@sun.ac.za

1.1.3 Student fees section at Stellenbosch Campus

Office hours for enquiries: Mondays to Fridays, 08:00 to 16:30
Office hours for payments at cashiers: Mondays to Fridays, 08:00 to 15:30
Telephone number: 021 808 4521/4913
Fax number: 021 808 3739
E-mail address (student fees): studentaccounts@sun.ac.za
E-mail address (student loans): studentelenings@sun.ac.za

1.1.4 Student fees section at Tygerberg Campus

Administrative Office (student fees enquiries)	
Ms L Matthee	021 938 9208
Ms A Jooste	021 938 9080

Office hours for enquiries: Mondays to Fridays, 08:00 to 16:30

Office hours for payments at cashiers: Mondays to Fridays, 08:00 to 15:30

1.1.5 Student fees section at Bellville Park Campus

Administrative Office		
Ms S van Zyl	021 918 4209	MBA
Ms L Meyer	021 918 4192	MPA
Ms C Maclons	021 918 4256	MPhil in Development Finance
Ms C Lategan	021 918 4257	MPhil in Management Coaching
Ms M Koopman	021 918 4269	Postgraduate Diploma in Leadership Development and Postgraduate Diploma in Financial Planning
Ms A Appolis	021 918 4205	PhD
Ms E Sonnenberg	021 918 4254	Postgraduate Diploma in Business Management and Administration
Ms O Mesias	021 918 4150	MPhil and Postgraduate Diploma in Future Studies
Ms J Rossouw	021 918 4206	Postgraduate Diploma in Development Finance

Office hours for enquiries: Mondays to Fridays, 08:00 to 16:30

Office hours for payments at cashiers: Mondays to Fridays, 08:00 to 12:45 and 13:45 to 15:30

2. ESTIMATED STUDY FEES FOR UNDERGRADUATE AND POSTGRADUATE PROGRAMMES

2.1 Estimated study fees per faculty

2.1.1 AGRISCIENCES

a) Estimated study fees per undergraduate programme

- In the table below, the estimated study fees per undergraduate programme for 2017 is given for the first year of study, unless stated otherwise.
- Students are recommended to compile a more specific and detailed quote at <http://www.maties.com/what-will-it-cost/provisional-statement-of-fees.html>.

Programme	Amount	Programme	Amount
BSc in Food Science	R42 142	BSc Forestry and Wood Science	R40 047
BSc Agric	R40 386		

b) Estimated study fees per postgraduate programme

- In the table below, the estimated study fees per postgraduate programme for 2017 is given for the first year of study, unless stated otherwise.
- Students who enrolled after 2007 are recommended to compile a more specific and detailed quote at <http://www0.sun.ac.za/pgstudies/fees.html>.

Programme	Amount	Programme	Amount
Honours Programmes			
BScHons	R41 330		
Master's Programmes			
MSc Agric All years of registration per annum	R15 393	MSc in Food Science All years of registration per annum	R15 275

Programme	Amount	Programme	Amount
MAgricAdmin All years of registration per annum	R15 256	MSc in Conservation Ecology All years of registration per annum	R15 256
MSc Forestry and Wood Science All years of registration per annum	R15 299		
Doctoral Programmes			
PhD (Agric); PhD (For); PhD First four years of registration per annum	R12 395	PhD (Agric); PhD (For); PhD Fifth year and further registration per annum	R4 933
DSc First four years of registration per annum	R12 395	DSc Fifth year and further registration per annum	R4 933

2.1.2 ARTS AND SOCIAL SCIENCES

a) Estimated study fees per undergraduate programme

- In the table below, the estimated study fees per undergraduate programme for 2017 is given for the first year of study, unless stated otherwise.
- Students are recommended to compile a more specific and detailed quote at <http://www.maties.com/what-will-it-cost/provisional-statement-of-fees.html>.

Programme	Amount	Programme	Amount
BA	R35 387	BMus	R38 637
BA (Law)	R42 524	BA in Visual Arts	R34 703
BA in Drama and Theatre Studies	R34 310	BA in Social Work	R 35 473

b) Estimated study fees per postgraduate programme

- In the table below, the estimated study fees per postgraduate programme for 2017 is given for the first year of study, unless stated otherwise.
- Students who enrolled after 2007 are recommended to compile a more specific and detailed quote at <http://www0.sun.ac.za/pgstudies/fees.html>.

Programme	Amount	Programme	Amount
Postgraduate Diploma Programmes			
PGDip in Document Analysis and Management	R32 942	PGDip in Technology and Language Learning	R27 661
PGDip in Monitoring and Evaluation	R37 013		
Honours Programmes			
BAHons (English Studies)	R32 927	BAHons (Drama and Theatre Studies)	R39 325
BAHons (VA)	R33 179		
BAHons (Part-time) African Languages First year of registration	R8 842	BAHons (Part-time) African Languages Second year of registration	R10 545
Master's Programmes			
MA	R29 895	MPhil in Monitoring and Evaluation	R34 754
M in Social Work	R30 072	MA in Visual Arts	R29 798
MMus	R28 788	MA in Geography and Environmental Studies	R30 635
Doctoral Programmes			
DPhil First two years of registration per annum	R17 917	DPhil Third year and further registration per annum	R4 933

2.1.3 ECONOMIC AND MANAGEMENT SCIENCES

a) Estimated study fees per undergraduate programme

- In the table below, the estimated study fees per undergraduate programme for 2017 is given for the first year of study, unless stated otherwise.
- Students are recommended to compile a more specific and detailed quote at <http://www.maties.com/what-will-it-cost/provisional-statement-of-fees.html>.

Programme	Amount	Programme	Amount
BCom	R35 332	BCom (Actuarial Science)	R51 146
BCom (Law)	R43 971	BAccLLB	R46 110
BAcc I – II per annum	R40 997	BAcc III	R43 901

b) Estimated study fees per postgraduate programme

- In the table below, the estimated study fees per postgraduate programme for 2017 is given for the first year of study, unless stated otherwise.
- Students who enrolled after 2007 are recommended to compile a more specific and detailed quote at <http://www0.sun.ac.za/pgstudies/fees.html>.

Programme	Amount	Programme	Amount
Postgraduate Diploma Programmes			
PGDip (Leadership Development)	R87 300	PGDip (Business Management and Administration)	R74 900
PGDip (Development Finance)	R85 100	PGDip (Futures Studies)	R75 200
PGDip in Actuarial Science First year of registration	R25 581	PGDip in Actuarial Science Second year of registration	R12 793
PGDip (Project Management) First year of registration	R49 800	PGDip (Project Management) Second year of registration	R49 800
Honours Programmes			
BComHons	R33 006	BAccHons	R34 495

Programme	Amount	Programme	Amount
Master's Programmes			
MCom (Structured)	R35 249	MCom Industrial Psychology	R35 510
MAcc First year of registration	R18 241	MAcc Second year of registration	R11 990
MPhil (Development Finance) First year of registration	R69 400	MPhil (Development Finance) Second year of registration	R 69 400
MPhil (Management Coaching) First year of registration	R78 300	MPhil (Management Coaching) Second year of registration	R95 575
MPhil (Future Studies) First year of registration	R73 100	MPhil (Future Studies) Second year of registration	R58 432
MBA Full-time First year of registration	R263 000		
MBA (AB) Part-time First year of registration NO INTAKE 2017	-	MBA (AB) Part-time Second year of registration No continuations	-
MBA (AB) Part-time Third year of registration	R33 795		
MBA Modular (AH) First year of registration	R100 900	MBA (AH) Modular Second year of registration	R155 320
MBA (AB) Modular Third year of registration (continuation 2015 intake)	R79 057		
MBA (AB) Modular, May intake First year of registration NO INTAKE 2017	-	MBA (AB) Modular, May intake Second year of registration (No continuations)	-

Programme	Amount	Programme	Amount
MBA (AB) Modular, May intake Third year of registration (continuation first registration 2015 intake)	R95 700		
Doctoral Programmes			
PhD First two years of registration per annum	R17 998	PhD Third year and further registration per annum	R4 933
PhD (at the USB) Business Management and Admin; Futures Studies First two years of registration per annum	R38 200	PhD (at the USB) Business Management and Admin; Futures Studies Third year and further registration per annum	R4 933
PhD (at the USB) Development Finance First year of registration	R76 400	PhD (at the USB) Development Finance Second year	R38 200
PhD (at the USB) Development Finance Third and further registration per annum	R4 933		

2.1.4 EDUCATION

a) Estimated study fees per undergraduate programme

- In the table below, the estimated study fees per undergraduate programme for 2017 is given for the first year of study, unless stated otherwise.
- Students are recommended to compile a more specific and detailed quote at <http://www.maties.com/what-will-it-cost/provisional-statement-of-fees.html>.

Programme	Amount
BEd (Inter/Senior/Foundation)	R34 283

b) Estimated study fees per postgraduate programme

- In the table below, the estimated study fees per postgraduate programme for 2017 is given for the first year of study, unless stated otherwise.
- Students who enrolled after 2007 are recommended to compile a more specific and detailed quote at <http://www0.sun.ac.za/pgstudies/fees.html>.

Programme	Amount	Programme	Amount
Postgraduate Diploma and Certificate Programmes			
Postgraduate Diploma in Higher Education (Teaching and Learning) First year of registration	R14 202	Postgraduate Diploma in Higher Education (Teaching and Learning) Second year of registration	R14 202
Postgraduate Certificate in Education (PGCE) First year of registration	R28 275		
Honours Programmes			
BEdHons	R38 739	BScHons (Sport Science)	R32 792
Master's Programmes			
MEd Thesis First year of registration	R29 451	MEd Thesis Second year and further registration per annum	R6 056
MEdPsych First year of registration	R16 194	MEdPsych Second year of registration	R19 943
MSc (Sport Science) First year of registration	R30 489	MSc (Sport Science) Second year and further registration per annum	R7 239
Doctoral Programmes			
PhD First two years of registration per annum	R22 415	PhD Third year and further registration per annum	R4 933

2.1.5 ENGINEERING

a) Estimated study fees per undergraduate programme

- In the table below, the estimated study fees per undergraduate programme for 2017 is given for the first year of study, unless stated otherwise.
- Students are recommended to compile a more specific and detailed quote at <http://www.maties.com/what-will-it-cost/provisional-statement-of-fees.html>.

Programme	Amount
BEng (All programmes)	R52 057

b) Estimated study fees per postgraduate programme

- In the table below, the estimated study fees per postgraduate programme for 2017 is given for the first year of study, unless stated otherwise.
- Please note that from 2018 the structure of the postgraduate study fees will be changed. Please refer to the table on pages 12 and 13.
- Students who enrolled after 2007 are recommended to compile a more specific and detailed quote at <http://www0.sun.ac.za/pgstudies/fees.html>.

Fixed tuition fees	Amount	Plus	Variable tuition fees	Amount
Postgraduate Diploma Programmes				
PDE (120 credits) (Full-time) – After the second year, students must apply for readmission to the programme.				
Fixed tuition fees per annum First two years of registration	R23 748	plus	Variable tuition fees Cost per module credit taken per annum	R272
PDE (120 credits) (Part-time) – After the fourth year, students must apply for readmission to the programme.				
Fixed tuition fees per annum First four years of registration	R23 748	plus	Variable tuition fees Cost per module credit taken per annum	R272
Master's Programmes				
MEng (Structured) (180 credits) (Full-time) After the second year , students must apply for readmission to the programme.				

Fixed tuition fees	Amount	Plus	Variable tuition fees	Amount
Fixed tuition fees per annum First two years of registration	R23 748	plus	Variable tuition fees Cost per module credit taken per annum	R272
MEng (Structured) (180 credits) (Part-time) After the fourth year , students must apply for readmission to the programme.				
Fixed tuition fees per annum First four years of registration	R23 748	plus	Variable tuition fees Cost per module credit taken per annum	R272

Programme	Amount	Programme	Amount
Master's Programmes			
MEng (Research) (Full-time) / MScEng (Full-time) After the third year , students must apply for readmission to the programme.			
First three years of registration per annum	R23 748		
MEng (Research) (Part-time) / MScEng (Part-time) After the fifth year , students must apply for readmission to the programme.			
First year of registration per annum	R23 748	Second to fifth year of registration per annum	R12 797
Doctoral Programmes			
PhD (Eng); DEng (Full-time) After the fourth year , students must apply for readmission to the programme.			
First four years of registration per annum	R21 719		
PhD (Eng); DEng (Part-time) After the seventh year , students must apply for readmission to the programme.			
First year of registration per annum	R21 719	Second to seventh year of registration per annum	R11 782

c) Postgraduate study fees for 2018 and further

- < Normal registration period
- < Concessionary year (final)
- < Registration only possible after successful re-application
- < No further registration normally permissible

All rand values indicated are 2017 values and therefore subject to the approved SU adjustment for 2018

		PDI [120 credits]							
		1	2	3	4	5	6	7	8
2018 and further	Year of registration								
	Full-time registration	23 748	23 748	26 123					
	*plus per credit	272	272	272					
	Part-time registration	23 748	23 748	23 748	26 123	28 735	31 609		
	*plus per credit	272	272	272	272	272	272	272	

MEng and MEng (Structured)

		1	2	3	4	5	6	7	8
2018 and further	Year of registration								
	Fulltime registration	23 748	23 748	28 213					
	*plus per credit	272	272	272					
	Part-time registration	23 748	23 748	23 748	26 123	28 735	31 609		
	*plus per credit	272	272	272	272	272	272		

MScEng and MEng (Research)

		1	2	3	4	5	6	7	8
2018 and further	Year of registration								
	Full-time registration	23 748	23 748	26 123					
	Part-time registration	23 748	12 797	12 797	12 797	14 077	15 484		

PhD and DEng

		1	2	3	4	5	6	7	8
2018 and further	Year of registration								
	Full-time registration	21 719	21 719	21 719	23 891	26 280			
	Part-time registration	21 719	11 782	11 782	11 782	12 960	14 256	15 681	21 719

2.1.6 LAW

a) Estimated study fees per undergraduate programme

- In the table below, the estimated study fees per undergraduate programme for 2017 is given for the first year of study, unless stated otherwise.
- Students are recommended to compile a more specific and detailed quote at <http://www.maties.com/what-will-it-cost/provisional-statement-of-fees.html>.

Programme	Amount	Programme	Amount
LLB (Undergraduate) Four-year programme	R42 374	LLB (Postgraduate) (2 years), as second B degree First year of registration	R38 889
		LLB (Postgraduate) (3 years), as second B degree First year of registration	R44 545

b) Estimated study fees per postgraduate programme

- In the table below, the estimated study fees per postgraduate programme for 2017 is given for the first year of study, unless stated otherwise.
- Students who enrolled after 2007 are recommended to compile a more specific and detailed quote at <http://www0.sun.ac.za/pgstudies/fees.html>.

Programme	Amount	Programme	Amount
Postgraduate Diploma Programmes			
PGDip (Tax Law) First year of registration	Next intake in 2018	PGDip (Tax Law) Second year of registration	R14 043
Master's Programmes			
LLM (Thesis) First year of registration	R24 153	LLM (Thesis) Second year and further registration per annum	R6 545

Programme	Amount	Programme	Amount
LLM (Structured) (180 credits) First registration from 2012 First year of registration (Private Law, Mercantile Law, Public Law)	R49 949	LLM (Structured) (180 credits) First registration from 2012 First year of registration (International Trade Law)	R50 870
Doctoral Programmes			
LLD First two years of registration per annum	R20 641	LLD Third year and further registration per annum	R4 933

2.1.7 MEDICINE AND HEALTH SCIENCES

a) Estimated study fees per undergraduate programme

- In the table below, the estimated study fees per undergraduate programme for 2017 is given for the first year of study, unless stated otherwise.
- Students are recommended to compile a more specific and detailed quote at <http://www.maties.com/what-will-it-cost/provisional-statement-of-fees.html>.

Programme	Amount	Programme	Amount
MB,ChB I	R55 132	MB,ChB II	R54 756
MB,ChB III	R54 951	MB,ChB IV	R49 718
MB,ChB V	R70 056	MB,ChB VI	R55 489
B of Speech-Language and Hearing Therapy	R39 566	B of Occupational Therapy	R41 669
BSc in Physiotherapy	R42 213	BSc Dietetics	R43 620

b) Estimated study fees per postgraduate programme

- In the table below, the estimated study fees per postgraduate programme for 2017 is given for the first year of study, unless stated otherwise.
- Students who enrolled after 2007 are recommended to compile a more specific and detailed quote at <http://www0.sun.ac.za/pgstudies/fees.html>.

Programme	Amount	Programme	Amount
Honours Programmes			
BScHons	R27 696		
Master's Programmes			
MSc (Structured) First year of registration	R15 558	MSc (Structured) Second year of registration	R22 034
MSc (Thesis) First year of registration	R28 674	MSc (Thesis) Second and third year of registration per annum	R5 713
MSc (Thesis) Fourth year and further registration per annum	R11 426		
MPhil First year of registration	R21 592	MPhil Second to fourth year of registration	R32 389
MPhil Fifth year of registration	R40 471	MPhil Sixth year of registration per annum	R46 402
MMed (Four-year) First two years of registration per annum	R17 025	MMed (Four-year) Third year and further registration per annum	R5 506
MMed (Five-year) First two years of registration per annum	R17 025	MMed (Five-year) Third year and further registration per annum	R5 506

Programme	Amount	Programme	Amount
Doctoral Programmes			
DSc; PhD; DScMedSc First year of registration	R19 750	DSc; PhD; DScMedSc Second to fifth year of registration per annum	R4 104
DSc; PhD; DScMedSc Sixth year of registration	R8 208		

2.1.8 SCIENCE

a) Estimated study fees per undergraduate programme

- In the table below, the estimated study fees per undergraduate programme for 2017 is given for the first year of study, unless stated otherwise.
- Students are recommended to compile a more specific and detailed quote at <http://www.maties.com/what-will-it-cost/provisional-statement-of-fees.html>.

Programme	Amount
BSc	R42 783

b) Estimated study fees per postgraduate programme

- In the table below, the estimated study fees per postgraduate programme for 2017 is given for the first year of study, unless stated otherwise.
- Students who enrolled after 2007 can compile a more specific and detailed quote at <http://www0.sun.ac.za/pgstudies/fees.html>.
- Please note that these study fees are only for programmes offered in the Faculty of Science.
- For the study fees of BScHons, MSc, PhD and DSc programmes with majors presented by other faculties, including Psychology, GIS: Environmental Geography (and related fields of study), Operational Research, Genetics, Entomology, Plant Biotechnology and Wine Biotechnology, students are recommended to compile a more specific and detailed quote at <http://www0.sun.ac.za/pgstudies/fees.html>.

Programme	Amount	Programme	Amount
Honours Programmes			
BScHons (120 credits)	R34 528	HonsBSc (128 credits)	R40 157
Master's Programmes			
After two years of full-time MSc studies , students must reapply for continuation of studies. After three years of part-time MSc studies , students must reapply for continuation of studies.			
MSc (Full-time) First three years of registration per annum	R13 397	MSc (Part-time) First four years of registration per annum	R13 397
Doctoral Programmes			
After three years of full-time PhD studies , students must reapply for continuation of studies. After four years of part-time PhD studies , students must reapply for continuation of studies.			
PhD (Full-time) First four years of registration per annum	R12 863	PhD (Part-time) First five years of registration per annum	R12 863
After four years of full-time or part-time DSc studies , students must reapply for continuation of studies.			
DSc (Full-time or Part-time) First year of registration	R20 364	DSc (Full-time or Part-time) Second year and further registration per annum	R3 606

2.1.9 THEOLOGY

a) Estimated study fees per undergraduate programme

- In the table below, the estimated study fees per undergraduate programme for 2017 is given for the first year of study, unless stated otherwise.
- Students are recommended to compile a more specific and detailed quote at <http://www.maties.com/what-will-it-cost/provisional-statement-of-fees.html>.

Programme	Amount	Programme	Amount
BTh	R35 220	BDiv	R38 979

b) Estimated study fees per postgraduate programme

- In the table below, the estimated study fees per postgraduate programme for 2017 is given for the first year of study, unless stated otherwise.
- Students who enrolled after 2007 are recommended to compile a more specific and detailed quote at <http://www0.sun.ac.za/pgstudies/fees.html>.

Programme	Amount	Programme	Amount
Postgraduate Diploma Programmes			
PGDip in Theology First year of registration	R26 306	PGDip in Theology Second year and further registration per annum	R6 545
Master's Programmes			
MTh	R27 311	MDiv	R26 007
Doctoral Programmes			
PhD First two years of registration per annum	R16 215	PhD Third year and further registration per annum	R9 728

2.2 Continuation of registration for full duration of studies

- All postgraduate students (honours, master's, doctoral, postgraduate diploma and certificate students) must, for the full duration of his studies, register each year as a student, as stipulated in the chapter "Postgraduate Qualifications" in the Calendar, Part 1.
- If any such student fails to register as a student for the current year before the prescribed date, his registration, and in the case of a student for the degree of Master or of Doctor, also the topic of his thesis or dissertation, shall lapse.
Any such student wishing to be readmitted to the degree, certificate or diploma programme concerned, shall be required to apply in writing for readmission, to register anew for the programme concerned and to pay anew the required tuition fees.
- In the case of master's and doctoral programmes, registration can continue as normal:
 - if the necessary consent has been granted; and
 - if the programme fees for the year(s) of non-registration is paid in full, unless the period (years) of non-registration makes it financially detrimental for the student, compared to registering anew for the programme, in which case the latter will be considered.
- In the case of payment of fees for the year(s) of non-registration, the student shall not be registered with retrospective effect. A quotation compiled through the web page will also not reflect the correct amount payable with readmission. Request an estimate of the amount to be paid up at studentaccounts@sun.ac.za.

3. ACCOMMODATION

3.1 Compulsory first instalment (acceptance fee for prospective students) of accommodation fee

- The amount of R10 600 has to be paid in full by all students who have been allocated a place in University accommodation.
- Students who are allocated a place in University accommodation for the first time receive a written notice in the preceding year, which have to be completed and returned to the University together with the acceptance amount (the compulsory first instalment of accommodation fee) to signify your acceptance of the allocated place. With the payment of the acceptance amount the terms and conditions for residence accommodation are accepted.
- Students whose reapplication for placement in University accommodation is successful have to pay the first instalment for the following year by the date of registration. The compulsory first instalment of accommodation and the compulsory first instalment of study fees can be paid as one joint amount.

3.2 Accommodation fees per specific University accommodation

- All amounts are given in rand and are payable per person.
- Unless stated otherwise, the amounts are applicable to the academic year and not given per month and includes the compulsory first instalment.
- The residence fee (house fees) and cost of meals are not included in the amounts, unless stated otherwise.

Stellenbosch Campus

	Single Room (R)	Double Room (R)
Men's Residences (Undergraduate)		
Dagbreek	40 010	32 880
Eendrag	40 010	32 880
Helderberg	40 010	32 880
Helshoogte	40 010	32 880

	Single Room (R)	Double Room (R)
Huis Marais	40 010	32 880
Huis Visser	40 010	32 880
Majuba	40 010	32 880
Simonsberg	40 010	32 880
Wilgenhof	40 010	32 880
Women's Residences (Undergraduate)		
Erica	39 080	32 200
Harmonie	39 080	32 200
Heemstede	39 080	32 200
Huis ten Bosch	39 080	32 200
Irene	39 080	32 200
Lydia	39 080	32 200
Minerva	39 080	32 200
Monica	39 080	32 200
Nemesia	39 080	32 200
Nerina	39 080	32 200
Serruria	39 080	32 200
Sonop	39 080	32 200
Mixed Residences (Men and Women) (Undergraduate)		
Goldfields	40 010	32 880
Metanoia	40 010	-
Senior / Postgraduate Residences		
Russel Botman House	40 010	-

	Single Room (R)	Double Room (R)
Listen, Learn and Living House (LLL houses)	40 010	-
HUB Residence Committees	40 010	-
University Houses		
All University houses	34 940	27 760
University Flats		
Huis De Villiers	36 840	29 900
Huis MacDonald: Type A – Single room and shared facilities for laundry and eating	30 830	-
Huis MacDonald: Type B – Bachelor flat for 1 person	41 640	-
Huis MacDonald: Type C – One-bedroom flat for 1 person	45 520	-
Lobelia: Two-bedroom flat	38 720	-
Concordia: Three-bedroom flat	38 510	-
Bothmashoogte:		
Three-bedroom unit	40 670	-
Two-bedroom unit	40 670	-
One-bedroom unit	46 100	-
Single unit	40 670	-
Unit for married couples – Primary resident	46 100	-
Unit for married couples/partners	19 850	-

	Single Room (R)	Double Room (R)
University Flats (International students)		
Please contact Stellenbosch University International at interhouse@sun.ac.za , or +27 21 808 4702, or visit the Stellenbosch University International website at http://www0.sun.ac.za/international/about/accommodation-in-stellenbosch.html .		
Private Accommodation		
Nooitgedacht (excluding electricity)	44 960	41 650

Tygerberg Campus

	Single Room (R)	Double Room (R)
Men and Women's Residences		
Hippocrates	33 860	25 540
Huis Francie van Zijl	33 220	25 020
Kerkenberg	32 090 – 39 070	24 800 – 30 840
Stag 2 (New residence)	39 710	-
Kerkenberg Annex (including electricity)	39 840	-
Ubuntu	39 710	-
Other Residences		
Meerhoff: Type A (single room) Block A & B	42 710	-
Meerhoff: Type B (duet) Block C & F	44 710	-
Meerhoff extension Block G & H	39 380	31 520

3.3 Accommodation before the start of the academic year

House committee members, mentors and first-year students taking part in the programme for the welcoming of first-year students in the days before the official start of the University are allowed to reside without charge in the residences in which place has been allocated for them for this purpose.

For all other students who are allowed to reside in a residence before the start of the academic year, the following rates apply:

Accommodation only	R145 a day
Accommodation with meals (if available)	R220 a day

3.4 Accommodation during the March and September holidays

Residences are not vacated during the short holidays in March and September. However, full service delivery (e.g. meals) cannot be guaranteed during these times.

3.5 Residence fee (House fees)

The residence fee is debited yearly to the student fees accounts of all students living in University residences. For 2017, the amount debited is R512. It is used for the day-to-day functioning of residences and covers a broad spectrum of expenses which are incurred for the benefit of students living in residences.

3.6 Meal quota

3.6.1 Deposit for meal packages

Accommodation fees do not include meals, except where so stated. The details of students placed in University residences on the Stellenbosch campus that do provide meals are automatically recorded on the meals system. The student must load a quota to activate the meal system. Students are allowed to load a maximum of R19 155 meal quota for 2017 onto their student fees accounts. Meals not booked via the booking system are charged at double the normal tariff. At the beginning of the year, students may choose a meal package through a computer terminal in the relevant residence or through the student portal <http://my.sun.ac.za>. The amount that is available for meals according to your meal package may also be replenished at the computer terminal or through the student portal UNTIL 15 AUGUST.

AFTER 15 AUGUST the amount available for meals may only be replenished with a payment at the cashiers or by an electronic credit card payment (under “Finances”, “Payment Options”).

If your meal package amount is not depleted by the end of the academic year, the remainder is credited to your student fees account.

3.6.2 PSO student meal options

PSO (Private Students’ Organisation) students have to register on the SU portal to be allowed to eat meals in a residence in their cluster or in the Student Centre. After registration, the PSO member has to make a payment into the prepaid meal quota system against which spending can be incurred. After that, all conditions apply just as for resident students.

3.7 Deposit for the use of laundry facilities

The deposit is debited to the student fees accounts of all students living in University residences for the use of laundry facilities at the residences. The laundry facilities include washing machines and tumble driers.

You may replenish the laundry quota UNTIL 15 AUGUST at any laundry facility by scanning your student card which will then load a replenishing amount (currently R600) on the student fees account.

AFTER 15 AUGUST the laundry quota may only be replenished with a payment at the cashiers or by an electronic credit card payment (under “Finances”, “Payment Options”), after signing in at the student portal <http://my.sun.ac.za>. If the laundry quota is not depleted by the end of the academic year, the remaining amount is credited to your student fees account.

3.8 Liability for damage to University accommodation

All payments which have to be made for repairing damage caused by a student to University accommodation shall be levied against such student’s student fees account. Enquiries in this regard should be addressed to the relevant resident head.

4. STUDENT FEES ACCOUNT

Please note that the following formal provisions apply:

- Council reserves the right to amend without notice all fees payable to the University, as circumstances may dictate.
- Study and accommodation fees are payable in full, regardless of whether any service provided by the University is disrupted by circumstances beyond the University's control, such as strikes, student boycotts, public unrest or any other type of disruption on campus.

4.1 Modes of payment

The University has two modes of payment in order to comply with the terms of payment of the University, namely:

- Payment in three instalments, with the compulsory first instalment payable by registration (fixed amount), and two further instalments by the end of May and the end of September, with the amount of each instalment as indicated against the closing date on the account.
- A debit order system consisting of the compulsory first instalment payable by registration (fixed amount) and eight monthly instalments from 1 April until 1 November, for which parents/students have to apply BEFORE 10 MARCH and SU will schedule the necessary debit order with the bank. Applications after 10 March will be considered subject to prepayment of the minimum debit order payments that would have been due since 1 April.

4.1.1 Compulsory first instalment

- The study fees entail the total cost of studies, which includes the tuition fees, a module cost and/or programme cost, which may include the following: materials fees, laboratory fees, travelling expenses, running costs, programme levy and the membership dues for any faculty-bound, academic societies, as applicable to a programme or module.
- The compulsory first instalment on study fees is payable in full by all students by the date of registration, but preferably at least three days before the date of registration.
- However, a student who can submit written proof to the Student Fees Section that a bursary or study loan has been granted him for the programme he is registering for in a particular year may be exempt from the compulsory first instalment, *by the date of registration*, if the loan or bursary is sufficient to cover the compulsory first instalment on study fees for the year. If the loan or bursary is less than the first instalment on study fees, the student is responsible for paying the difference himself at the date of registration.

A copy of written proof that a bursary or a study loan has been awarded, which indicates specifically the amount of the bursary or loan, must be submitted to the Student Fees Section, preferably before registration or otherwise during registration. Proof of bursaries can also be sent via e-mail to jbs@sun.ac.za, and proof of loans to studentaccounts@sun.ac.za.

- If a student only registers for a few modules and the total study fees are less than the compulsory first instalment, the full amount of study fees is payable by the date of registration.

	Diplomas and certificates – undergraduate and postgraduate	Undergraduate	Postgraduate
Compulsory first instalment: study fees	R8 280	R11 353	R8 280
Compulsory first instalment: accommodation fee	R10 600		

Payment arrangements for the down payment of the compulsory first instalment can only be made if any outstanding amounts of the previous year of study and accommodation fees have been settled in full.

If the bursary, loan or policy of a student is not sufficient to cover the full compulsory first instalment and a student can provide proof that the application for a study loan has been unsuccessful, then the following down payment arrangement can be made, subject to acceptance of the stipulations of the agreement:

- The compulsory first instalment (study and accommodation fees) can be settled in equal instalments by no later than 31 March.
- The first instalment according to the down payment agreement is payable immediately.
- If a payment arrangement is made in January, the amounts of the equal instalments are as follows:
 - Undergraduate student R3 784 x 3 (January to March)
 - Postgraduate student R2 760 x 3 (January to March)
 - Undergraduate residence student R7 318 x 3 (January to March)
 - Postgraduate residence student R6 293 x 3 (January to March)
- If a payment arrangement is made in February, the amounts of the equal instalments are as follows:
 - Undergraduate student R5 677 x 2 (February and March)

- Postgraduate student R4 140 x 2 (February and March)
- Undergraduate residence student R10 977 x 2 (February and March)
- Postgraduate residence student R9 440 x 2 (February and March)

The payment arrangement form will be available on request in January 2017 at the Student Fees Section and is subject to approval from the section. As soon as notice is received that the arrangement request was approved, the relevant amount has to be paid immediately to the university and proof of payment sent for processing. Please refer to paragraph 4.3.2 for bank details.

Stellenbosch University reserves the right to deactivate the students' student cards by the end of the first semester, if the compulsory first instalment payment requirement has not been complied with.

4.1.2 Payment in two further instalments

This mode of payment applies by default if you do not opt to pay your student fees account in full at the start of the year or settle your student fees account through the debit order system. The following fixed instalments have to be paid on or before the dates as set out below. The exact amount of the instalment is indicated against the closing date on the account.

WITH REGISTRATION	Compulsory first instalment (fixed amount)
31 MAY	At least 75% of the remainder of your total student fees account, after the amount paid by the date of registration has been deducted.
30 SEPTEMBER	The outstanding balance on the student fees account.

Student fees accounts are sent by e-mail for payments by the above-mentioned closing dates, as well as for any additional fees possibly levied on the student fees account after September.

Students have to update the e-mail addresses by signing in at <http://my.sun.ac.za> and doing the following:

- Select "Undergraduate" OR "Postgraduate"
- Select "Administration"
- Select "Address & Contact Information"
- Sign in with username and password
- Change the e-mail address.

The student fees accounts will be forwarded monthly as from February to the given account e-mail address, or, if not available, to the student by e-mail.

4.1.3 Debit order system

In accordance with this mode of payment, you pay eight monthly instalments, excluding the fees that you have already paid by the date of registration.

WITH REGISTRATION	Compulsory first instalment (fixed amount)
BY 1 APRIL	The first instalment of the debit order payment is payable.
AFTER 1 APRIL UP TO AND INCLUDING 1 NOVEMBER	A further seven instalments are payable on the first day of the month.

The subsequent monthly instalments will be adjusted to include the pro rata part of any additional levies on the student fees account.

If you opt for paying according to the debit order system, you are required to obtain a debit order form with full information from the Student Fees Section. The form may also be obtained from <http://my.sun.ac.za> under “Finances”, “Payment Options”. Parents/students have to apply for payment according to the SU debit order system BEFORE 10 MARCH and the University will schedule the necessary debit order with the bank. Applications after 10 March will only be considered subject to prepayment of the minimum debit order payments that would have been due since 1 April.

This mode of payment shall remain valid for the full duration of the uninterrupted period of study or until written cancellation thereof with 30 days’ notice to the Student Fees Section by the person accountable. You will therefore not need to reapply annually for payment according to the debit order system for the same programme or to apply anew for a new programme followed in the subsequent academic year.

4.2 Overdue student fees accounts

4.2.1 Fees in arrears

In the case of any student who is fees or other monies in arrears to the University, Council reserves the right, after the set date for the payment thereof, not to permit such student further attendance of classes at the University or further lodging in University accommodation.

In the case of any student who, without Council’s consent, is fees or other monies in arrears to the University, Council reserves the right not to admit such student to the University examinations.

The examination results of students who, without Council’s consent, are fees or other monies in arrears to the University shall not be made known until such time as the said monies have been paid in full.

PLEASE NOTE:

All amounts in arrears on the student fees account for a specific year have to be paid in full before a student will be allowed to register for the following year.

4.2.2 Interest

Instalments shall be payable punctually on the fixed dates (also to prevent interest), whether you have received your student fees account or not. Interest at prime bank rate shall be payable on any amounts which have not been paid by the dates in question; interest is charged strictly from the dates when the amounts are due. Students who are exempted from the immediate payment of the otherwise compulsory first instalment of study fees, having submitted written proof that a bursary or loan (sufficient to pay the first instalment) has already been granted them, should note, however, that interest is still charged from the date of registration on the first instalment of their study fees payable by the date of registration.

4.2.3 Reactivation of student cards

If the student fees account of a student is in arrears, the student's card may be deactivated for certain university services, including access to buildings, and a block placed on the student's access to his academic record.

If the student's student card is lost, a new card can be obtained at a replacement cost of R80. However, the replacement student card will also be blocked should the lost student card already be blocked due to the student fees account being in arrears.

4.3 Methods of payment

4.3.1 Payment at the cashiers

Stellenbosch Campus

The cashiers in Block A of the Central Administration.

Office hours: Mondays to Fridays, 08:00 to 15:30

Tygerberg Campus

The cashiers in the Clinical Building, 1st floor, Faculty of Medicine and Health Sciences.

Office hours: Mondays to Fridays, 08:00 to 15:30

Bellville Park Campus

The cashiers in the Main Building, Carl Cronjé Drive, Bellville.

Office hours: Mondays to Fridays, 08:30 to 12:45 and 13:45 to 15:30

4.3.2 Direct bank transfers

For direct bank transfers, use the following bank details (also obtainable from the Student Fees Section and at <http://my.sun.ac.za> under “Finances”, “Payment Options”). Details also appear on the back of the account:

Name:	US Studentegelde (public listed beneficiary)
Bank:	Standard Bank
Account no.:	06 316 3225 (cheque account)
Branch code:	050 610
SWIFT code:	SBZAZAJJ (only for payments from abroad)
Reference:	Your student number

Please send proof of payment (deposit slip) by fax to 021 808 3739. In the case of electronic payment, proof of payment may be sent electronically to studentaccounts@sun.ac.za.

4.3.3 Electronic transfers

Electronic transfers via the internet are also possible (details obtainable from the Student Fees Section and at <http://my.sun.ac.za> under “Finances”, “Payment Options”).

4.3.4 Credit card payments

- An official form can be obtained at the Student Fees Section and on the website at <http://my.sun.ac.za> under “Finances”, “Payment Options” and has to be completed and returned to the Student Fees Section.
- Online credit card payments are also possible to students on the above-mentioned webpage under “Undergraduate”, “Credit card payments”.

Parents can also make online credit card payments in the following way:

1. Go to <http://www.sun.ac.za>
2. Select “Students”
3. Select “Prospective Students”
4. Select “Fees”
5. Select “Payment Options”
6. Select “Electronic Credit Card Payment”
7. Sign in with US number (8-digit student number) and ID number of student
8. Fax the proof of payment to 021 808 3739 or e-mail to studentaccounts@sun.ac.za

4.3.5 Payment by cheque

Cheques are required to be crossed and marked “non-transferable”, and made out to Stellenbosch University.

4.3.6 Payment by mail

In case of cheques sent by mail, also refer to the requirements given in 4.3.5 above. Please use the following postal address:

The Chief Director: Finance
University Offices
Private Bag X1
MATIELAND
7602

4.4 Access to student fees accounts

If you are registered as a student and as a network user, you may enquire about the state of your student fees account on the Web via the student portal (<http://my.sun.ac.za>).

Following registration, your complete student fees account for the academic year is sent to the provided e-mail address of the person responsible for payment of your account, as listed in the student portal at <http://my.sun.ac.za>; alternatively, it will be sent to your student e-mail address.

BY 17 FEBRUARY you may gain access to your student fees account via the student portal at <http://my.sun.ac.za>.

Please note that it shall be your responsibility to request your account if you did not receive it. The University does not accept responsibility for any account that has not been received due to, for example, an incorrect e-mail address given. Therefore, the defence that no account was received shall not be accepted as an excuse for the non-payment of an account by the fixed dates.

4.5 Repayment of credit balances on student fees accounts

Credit balances arising in any student fees account as the result of an overpayment shall, on demand, be disbursed after the completion of the student's studies, provided that the completed bank details of the beneficiary has been received on the prescribed form, and proof of the initial payment is attached. The form is obtainable from the Student Fees Section and at <http://my.sun.ac.za> under "Finances", "Payment Options". This does not apply to bursary holders.

5. FINANCIAL SUPPORT

5.1 Bursaries, loans, prizes and stipends

All bursary awards received and administered by the University shall be paid into the student fees account of the bursary holder concerned. Credit balances arising in the student fees accounts of bursary holders after the full amount owed to the University for the academic year concerned has been paid shall only be disbursed on presentation of the bursary donor's permission in writing. Bursary holders themselves are responsible for making arrangements with bursary donors to provide them with written proof that credit balances may be paid out. Postgraduate bursary holders can enquire about the procedure to be followed at the Postgraduate Office.

Also consult Part 2 of the Calendar, which specifically covers bursaries, loans, prizes and stipends, for more information in this regard.

5.2 Rebates

5.2.1 Rebate for early payment of study fees

If study fees are paid in full ON OR BEFORE 31 MARCH, a rebate of 3% will be granted only on the tuition fees, provided that the parent or guardian requests and completes the prescribed form obtainable from the Student Fees Section and hands it in at the Student Fees Section for processing, together with the proof of payment. This rebate, however, is not granted on the USB, SPL and MIKM components of the study fees. Since 2016 the latter are indicated as programme or module fees on the student fees account.

The rebate system for early payments has been extended to students who pay their study fees in full *within sixty days after the official date of registration* for the specific student group they are part of and who apply in the prescribed manner for the 3% rebate on SU tuition fees (excluding the USB, SPL and MIKM components of study fees). The form is also available at <http://my.sun.ac.za> under "Finances", "Payment Options". The closing date for submission of the completed form for this group of students is 30 SEPTEMBER.

Fax the completed form to 021 808 3739 or e-mail to studentaccounts@sun.ac.za.

PLEASE NOTE:

Any application for a rebate for early payment may be considered only after the study fees for the year concerned have been paid in full. When the application has been approved and processed, the 3% rebate will be disbursed. Therefore, the rebate may not be calculated and subtracted from the study fees to be paid for the year concerned. The rebate application will only be considered in the relevant year of study and not retroactively for previous years of study. Rebates are only applicable to local students, parents or guardians that are fully financially responsible for the total student fees account, and only to international students with a valid permanent residence permit. Other international students and students who are funded by bursary companies do not qualify.

5.2.2 Rebate on study fees for persons from the same immediate family

If three or more persons from the same immediate family are each registered for a full-time programme at the University, a rebate of 10% per student may be granted on the study fees of each student. The rebate application will only be considered in the relevant year of study and not retrospectively for previous years of study. This rebate, however, is not granted on the USB, SPL and MIKM components of the study fees. Since 2016 the latter are indicated as programme or module fees on the student fees account. The rebate can be considered only if the parent or guardian requests and completes the prescribed form obtainable from the Student Fees Section and hands it in at the Student Fees Section for processing. The form is also available at <http://my.sun.ac.za> under “Finances”, “Payment Options”.

Fax the completed form to 021 808 3739 or e-mail to studentaccounts@sun.ac.za.

6. STUDENT FEES EXPENDITURES

6.1 Application fee (all programmes)

The application fee for 2018 is R100. The amount (payable once per programme or for the duration of continuous annual registration as special student) is not refundable and must be paid when you apply for admission. The application fee is not used towards payment of any other fees. Please note that for some programmes there are set closing dates for applications. Consult the Almanac of the University in Part 1 (General) of the University Calendar, the relevant pages of the University's website or the relevant faculty part of the Calendar to ensure that you apply for admission to your proposed programme in time.

The application fee is not applicable to international students.

6.2 Selection fee (selected programmes)

Any student selected for one of the programmes listed below has to pay the applicable selection fee within a month after selection. If you then register for the programme that you have been selected for at the University, this amount shall be used in partial payment of your student fees account. However, if you do not register at the University or if you register for a programme other than the one you have been selected for, you will forfeit the selection fee.

Undergraduate programmes in Medicine and Health Sciences	R1 000
Undergraduate programmes in Engineering	R330
Undergraduate programmes in Law	R550
BHons in Biokinetics (Faculty of Education)	R1 000

6.3 Study fees

6.3.1 Dates of registration

The official dates for registration as student for the year differ for undergraduate first-year and returning students, special students, and postgraduate first-year and returning students. Consult the notice regarding registration sent to you or visit <http://my.sun.ac.za/english/> for information regarding the date of registration applicable to you.

Registration for first semester

10 FEBRUARY	Last day for late registration for undergraduate, special, diploma, certificate and honours students. Last day for registration for returning master's and doctoral students.
31 MARCH	Last day for registration for first-year master's and doctoral students.

Registration for second semester

28 JULY	Last day for registration for the second semester (applications closed on 14 JULY already).
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6.3.2 Late registration

Late registration for a programme is subject to payment of the compulsory first instalment, as well as the fees applicable at late registration as set out below, by the date of registration. Late registration for (a) module(s), if it is still allowed, is subject to the following registration fees:

Fee for registration after the official closing date	R500
Late registration fee in the case of a module	R100

6.3.3 Levies of study fees for all students

Study fees of undergraduate and special students are levied per module. Determine the names of the modules that you want to and/or are required to take for your chosen programme for the year concerned in the relevant (faculty-specific) part(s) of the Calendar.

Study fees are levied per module for most of the registrations for postgraduate programmes since 2008 for new students and since 2009 for 2008's returning students, with certain exceptions (which are levied per programme). These exceptions are: all registrations for doctoral programmes and registrations for a few master's and diploma programmes that are offered in some of the faculties.

Fees per module (undergraduate, postgraduate and special students)

The electronic edition of this Calendar Part (Part 3; refer to <http://www.sun.ac.za/calendar>) contains a list of modules along with the costs linked to each module, as well as the subject number, subject name and module code of each module.

For registration for master's programmes in most faculties prior to 2008, a set amount per year is still levied at continuation of study after the first couple of years of registration, and study fees for such programmes are therefore not levied per module, except where additional extra-curricular modules are taken by choice.

An estimated quotation according to the specific choice of modules for undergraduate, special and postgraduate students can be obtained at the following webpage:

- <http://www.maties.com/what-will-it-cost.html>

6.4 Student card

Each person who registers for the first time as a student is given a student card (photo identity card) at a cost of R80 per student card.

The student card is an electronic card which identifies you as a student. Without your student card you will not be allowed to attend classes or to write examinations. It is therefore important that you look after your student card carefully.

Returning students keep the student cards they were given the first time they registered and they are required to bring their student cards with them each consecutive time that they register in order to reactivate the student cards for the new academic year.

You may use your student card to:

- gain access to University buildings, such as the JS Gericke Library;
- use photocopiers;
- use printing facilities;
- reserve meals;
- use laundry facilities;
- make use of computer user areas, and
- buy academic books (bursary students only, if the bursary regulations permit).

A specific condition attached to the use of your student card is that you accept liability for all financial transactions concluded with the card while it is still valid.

If you lose your student card, you may have a new card activated at the IT HUB in Admin A against payment of the required amount of R80, subject to the stipulations of paragraph 4.2.3.

6.4.1 Deposit for photocopying

When a student uses his student card for the first time for photocopying, a deposit is debited to his student fees account for the use of the University's photocopying facilities. At any time that the photocopying quota has been exhausted, it has to be replenished before any further use of the University's photocopying facilities can be made.

The photocopying quota may be replenished UNTIL 15 AUGUST at any photocopier by swiping a student card which will then load a replenishing amount (currently R450) on the student fees account.

AFTER 15 AUGUST the photocopying quota may only be replenished with a payment at the cashiers or by an electronic credit card payment (under “Finances”, “Payment Options”, after signing in at <http://my.sun.ac.za>). If the photocopying quota is not depleted by the end of the academic year, the remaining amount is credited to your student fees account.

6.4.2 Deposit for printing

When a student uses his student card for the first time for printing, a deposit is debited to his student fees account for the use of the University’s printing facilities. At any time that the printing quota has been exhausted, it has to be replenished before any further use of the University’s printing facilities can be made.

The printing quota may be replenished UNTIL 15 AUGUST at www.sun.ac.za/useradm.

AFTER 15 AUGUST the printing quota may only be replenished with a payment at the cashiers or by an electronic credit card payment (under “Finances”, “Payment Options”, after signing in at <http://my.sun.ac.za>). If the printing quota is not depleted by the end of the academic year, the remaining amount is credited to your student fees account.

6.4.3 Deposit for internet usage

A deposit for internet usage can be paid for by using one of the following methods:

- The “pay as you go” option (PAYGO) by making a payment at the cashiers or by an electronic credit card payment (under “Finances”, “Payment Options”, after signing in at <http://my.sun.ac.za>); OR
- By loading an internet usage quota at www.sun.ac.za/useradm (as is done with the printing quota).

When an internet usage quota is loaded, a deposit is debited to the student fees account for the use of the University’s internet facilities. At any time that the internet usage quota has been exhausted, it has to be replenished before any further use of the University’s internet facilities can be made. The maximum allowable limit for loading internet usage quota for the year is R1 200.

Prevent withholding of examination results due to internet usage quotas debited against the student fees account after the final date of payment on 30 September by making payment at the cashiers or by an electronic credit card payment as explained above.

In the following instances only the “pay as you go” option (PAYGO) of payment for replenishing the internet usage quota is possible (see the first bullet point above):

- When the internet usage quota limit of R1 200 has been reached;
- After the internet usage quota has been closed down for the year; and
- Students who are registered for specific programmes that allows only the PAYGO option.

6.5 Study-related expenditures: Programme costs and module costs

From 2016, all study-related expenditures are bracketed together as programme and/or module costs. Student fees accounts will thus reflect programme costs and/or module costs as one amount for each of the aforementioned and no longer as separate descriptions for study-related additional expenses, namely running costs, programme levies, laboratory fees, material fees, travelling expenses and membership dues for academic societies.

Study fees previously levied as USB, SPL or MIKM components, reflect as programme or module cost on the student fees account since 2016.

Fees per module (undergraduate, postgraduate and special students)

The electronic edition of this Calendar Part (Part 3; refer to <http://www.sun.ac.za/calendar>) contains a list of modules along with the costs linked to each module, as well as the subject number and module code of each module, including the subject name.

6.5.1 Programme cost for undergraduate Engineering students

For undergraduate Engineering students, materials fees, travelling expenses and laboratory fees are not levied separately for modules of which the home departments are departments in the Engineering Faculty itself (see Part 11 of the Calendar to determine the home department of a module). One consolidated amount, the programme cost, covering study-related additional expenses in the Faculty of Engineering, is stated on the student fees account. The programme cost includes a component which is used for the improvement of student facilities, to replace equipment and other smaller items in undergraduate laboratories. The programme cost is a fixed cost for all undergraduate Engineering programmes, regardless of the number of modules taken in the year concerned. In the case of formal discontinuation, the programme cost is administered according to the regulations applicable to formal discontinuation, as described in paragraph 7.1. If the student is registered for only ONE SEMESTER MODULE in a year, a 50% reduction of the amount may be considered at the request of the student to the faculty. The maximum programme cost for undergraduate Engineering students is R6 680 in 2017.

6.5.2 Module cost for BCom (Actuarial Science) students

Module cost is levied by the academic department concerned for, among others, the costs related to the provision of study-related material.

An adjustment in study fees, by levying a professional-programme cost as module cost, is applied in the BCom (Actuarial Science) programme. The module cost is used to retain the international recognition of the actuarial qualification by ensuring continued compliance with the requirements, which increase annually, of the actuarial professional bodies (e.g. the Actuarial Society of South Africa and the Institute and Faculty of Actuaries, UK).

PLEASE NOTE:

Module costs and programme costs are set by the academic departments themselves and, after approval, relayed for levying on the relevant student accounts. All enquiries about module and/or programme costs have to be addressed to the academic department concerned.

6.5.3 Membership dues for non-academic registered student societies

Membership dues for non-academic student societies are automatically debited against your student fees account; provided that the society concerned is registered with the Student Representative Council and you have registered in person through the student portal as a member of this society, after academic registration. To find out if membership dues for a society are levied during any given year and, if so, what the amount is, contact the chair of the society concerned.

The contact details for society chairs can be found at:

- <http://www.sun.ac.za/english/students/student-societies/Pages/default.aspx>

6.6 PSO membership dues

In terms of a resolution by Council, all students in private lodgings, except those stated below, are automatically members of the Private Students' Organisation (PSO) and PSO membership dues are debited against their student fees accounts.

The following exceptions exist in this regard:

- students of the University of Stellenbosch Business School
- students of the Faculty of Military Science at Saldanha
- postgraduate certificate students
- postgraduate diploma students
- master's students and doctoral students

The amount for 2017 is R297. Enquiries in this regard have to be addressed to the Centre for Student Structures and Communities.

6.7 Parking fee

Students or staff members wishing to park private motor vehicles on University grounds must register these vehicles electronically at the relevant University division. Registration of a motor vehicle is a prerequisite for parking on University grounds but does not guarantee a parking bay. Consult the web page <http://www.sun.ac.za/mobility-parking> for the following: various types of parking available, the application and allocation procedures, associated costs and payment mechanisms.

6.8 Registration for supplementary work

Any student who is doing a supplementary module or modules with a view to improving his class marks, yet who attends no classes, shall still be held liable for the full study fees for the module(s) concerned. However, the academic department concerned may, at its discretion, exempt a student in part or in full from, where applicable, module and/or programme costs payable with regard to the module(s) and/or programme concerned. Notification documentation of such official exemption must be sent to the Student Fees Section in good time.

6.9 Dean's concession examinations

Under specific circumstances, final-year students, where applicable, may be granted a special examination, namely a dean's concession examination. An amount of R840 is payable when a dean's concession examination is granted and this amount will be debited against such final-year student's student fees account.

See also "Dean's concession examination" in Part 1 of the Calendar.

6.10 Repeating programmes or modules

If a programme or any module(s) is repeated, all the fees payable for the programme or module(s) shall be payable anew in full. Students registering for the first time at postgraduate level should take note of this provision especially.

6.11 Readmission after unsuccessful studies

Students shall have the opportunity to apply in writing for readmission after unsuccessful studies. Applications have to reach the Registrar BEFORE OR ON 15 JANUARY. A student who applies for readmission is required to complete a fully motivated application form personally and send it to the Registrar together with proof of payment of the relevant, non-refundable amount.

Applications for readmission shall be considered by the Readmission Appeals Committee, whose decision in this regard shall be final.

Amount payable with application for readmission: R335. See also "Readmission after unsuccessful studies" in Part 1 of the Calendar.

The general rule also applies to students who are readmitted, namely that the student fees account must be paid in full and the compulsory first instalment must be paid before the student is allowed to register.

6.12 Suspension (forfeiture of paid fees)

Where Council temporarily or permanently divests a student of the rights and privileges enjoyed by him as a student, or temporarily or permanently refuses him further admission as a student, such student shall forfeit all claims to repayment or reduction of or exemption from fees paid or payable to the University.

7. DISCONTINUATION AND/OR CANCELLATION

7.1 Discontinuation of studies

When a student leaves the University without having completed his programme of study, the Registrar shall be notified accordingly in writing, together with the reason(s) for the discontinuation of studies. If the student stays in University accommodation, the residence has to be cancelled separately at the Centre for Student Structures and Communities. The discontinuation form can be obtained from the Contact Centre at info@sun.ac.za or 021 808 9111.

If the written notice of discontinuation of studies states no date of discontinuation, the date of receipt of such notice shall be used for the purpose of calculating the outstanding amount.

Any student who discontinues his studies AFTER 31 MARCH of the same academic year for which he registered, irrespective of other fees than *study fees* levied on the account, shall also be liable for the following:

- the full study fees for any first-semester modules that he has registered for;
- half of the study fees for any year modules that he has registered for; and
- half of the additional studies-related costs, namely module and/or programme costs, that his student fees account for the year comes to.

Any student who discontinues his studies AFTER 31 JULY shall be liable for the total amount that his student fees account for the year comes to.

Pro rata reimbursement of study fees to students who register for second-semester modules *only* and discontinue in the same semester may possibly only be considered if the discontinuation is reported according to the above-mentioned formal process BY 15 AUGUST of the same academic year which has been registered for.

Postgraduate students, whose study fees are calculated per module, must bear in mind that discontinuation of postgraduate modules after the dates given above are also subject to these provisions.

Any student who leaves the University without settling the student fees account in full shall be liable for compound interest on the outstanding amount at prime bank rate, calculated from the date on which he left the University.

7.2 Cancellation of University accommodation

7.2.1 Procedures and regulations applicable to the cancellation of residence (prospective students)

Cancellation of residence will only be accepted if it was done in writing or per e-mail. Prospective students who want to cancel their residence have to send a written notification to fax number 021 808 3822 or e-mail info@sun.ac.za for the attention of the Residence Placement Office, with mention of their student number and reason(s) for cancellation.

Without the necessary notification, students will not be considered for any possible refund of the acceptance amount.

The date of receipt of the written notification will be used for the official date of calculation of any amount owed.

In the case of cancellation, the acceptance amount will be managed as follows:

- For cancellations BEFORE OR ON 31 OCTOBER of the year preceding the concerned year of accommodation, the full residence acceptance amount will be refunded.
- When the residence acceptance amount has to be refunded, students have to complete the banking details form included in their placement letter. The form is also available at the Prospective Student's website (under "Fees", "Payment Options").
- Any cancellation AFTER 31 OCTOBER is subjected to a cancellation fee of R640.
- For any cancellations AFTER 9 JANUARY in the concerned year of accommodation, **the full residence acceptance fee will be forfeited.**
- Students who do not show for the commencement of the welcoming programme will forfeit the full residence acceptance amount and their placements will be cancelled.
- Students who are not granted entrance to the University or who cannot make use of the residence placement due to circumstances out of their control and have already paid the residence acceptance amount have to apply for the refund of the acceptance amount by submitting a fully motivated letter. The letter has to be addressed to the Residence Placement Office and has to be sent to info@sun.ac.za.
- The possible refund of any amount, however, is at the discretion of the University.

Residence placements are granted for the full academic year. If students cancel their placement during the academic year, a cancellation fee of 30% of the residence fees still owed from the date of cancellation has to be paid.

7.2.2 Procedures and regulations applicable to the cancellation of residence (present students)

7.2.2.1 Cancellation of residence in the preceding year

- Enrolled students are able to cancel their residence up UNTIL 30 SEPTEMBER of the year prior to the year of accommodation upon which the cancellation has reference, without being held liable for the accommodation fees for the following year.
- If the cancellation is after the above-mentioned date, but still before the start of the academic year, the University will levy a cancellation fee against the student fees account. A cancellation fee of R1 000 is payable for cancellation AFTER 30 SEPTEMBER, R2000 AFTER 31 OCTOBER and R3000 AFTER 30 NOVEMBER of the year prior to the year to which the cancellation has reference.

7.2.2.2 Cancellation of residence after the start of the academic year

- If an enrolled student wants to cancel their residence, they have to send a written notification to info@sun.ac.za for the attention of the Residence Placement Office via e-mail or by completing the necessary forms at the Residence Placement Office.
- The date of receipt of the written notification will be used as the official date of calculation of any amount owed.
- Students will be held liable for a cancellation fee of 30% of the residence fees still owed from the date of cancellation.
- Students have to evacuate their residence room on the day of cancellation.
- If a student's residence is cancelled on grounds of illness and a satisfactory medical certificate is submitted, the student may be exempted from the liability of the cancellation fee.
- The possible refund of any amount, however, is at the discretion of the University.

8. STUDENT FEES ALMANAC 2017

January	
3	Payment of compulsory first instalment of study fees and accommodation fees (if applicable) on date of registration for group of students concerned (Tygerberg Campus) in order to have student cards activated and to avoid levying of interest.
9	Last day for prospective students to cancel residence for the current year without forfeiting the full residence acceptance fee. Also see Section 7.
13	Last day for application in writing for readmission and payment of readmission fee (to be included with readmission application).
16–27	Payment of compulsory first instalment of study fees and accommodation fees (if applicable), on date of registration for group of students concerned in order to have student cards activated and to avoid levying of interest.

February	
10	<ul style="list-style-type: none"> • Last day for payment of compulsory first instalment of study fees on date of registration for undergraduate, special, diploma and honours students, <i>who registered late</i>, in order to have student cards activated and to avoid levying of interest. • Last day for registration for <i>returning</i> Master's and doctoral students and for payment of compulsory first instalment of study fees in order to have student cards activated and to avoid levying of interest.
28	First monthly sending of student fees accounts via e-mail

March

10	Last day for submission of completed debit order application forms to Student Fees Section. Applications after 10 MARCH will be considered, but subject to prepayment.
31	<ul style="list-style-type: none"> • Last day for registration and payment of compulsory first instalment of study fees on date of registration for <i>new</i> Master's and doctoral students in order to have student cards activated and to avoid levying of interest. • Last day to submit a completed application form to qualify for a tuition fees rebate of 3% on the grounds of full payment of the study fees for the year, with the exception of students with a later <i>official registration date</i> than 31 MARCH (see Section 5). • Last date for discontinuation of studies to qualify for possible full or partial reimbursement of study fees after discontinuation (see Section 7), notwithstanding the entry for 28 APRIL below.

April

7	Last day for capturing of submodules for postgraduate students by departmental representatives in order to generate student fees accounts for first sending of said accounts.
28	Last day on which modules with regard to the first semester may officially be discontinued at the faculty secretaries. See also last entry for 31 MARCH above.

May

31	LAST DAY FOR PAYMENT OF AT LEAST 75% OF STUDY, ACCOMMODATION AND OTHER FEES WITH REGARD TO 2017.
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July

28	Last day for registration for the second semester for which applications have already closed on 14 JULY.
31	Last date for discontinuation of studies to qualify for possible partial reimbursement of study fees of <i>year modules</i> after discontinuation (see Section 7).

August

15	<ul style="list-style-type: none"> • Last day for changing of meal, laundry, printing, copying and internet quotas on student fees accounts. After 15 AUGUST, these quotas may only be supplemented by a cash payment at the cashiers or by an electronic credit card payment (at the student portal http://my.sun.ac.za). • Last date for discontinuation of studies for students who registered in the second semester to qualify for possible full or partial reimbursement of study fees after discontinuation (see Section 7), notwithstanding the relevant entry for 29 SEPTEMBER below. • Last date for levies against student fees accounts via postal service.
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September

29	<ul style="list-style-type: none"> • Last day to submit a completed application form to qualify for a tuition fees rebate of 3% on the grounds of full payment of the study fees for the year, for students with a later <i>official registration date</i> than 31 MARCH (see Section 5). • Last day on which modules with regard to the second semester officially may be discontinued at the faculty secretaries. Also see relevant entry for 15 AUGUST above. • LAST DAY FOR PAYMENT OF BALANCE OWED ON STUDY, ACCOMMODATION AND OTHER FEES WITH REGARD TO 2017.
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October

31	Last date for faculties to submit Student Fees forms, indicating tuition fees and other study-related additional fees such as module and programme costs for the next year, unless communicated differently.
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November

30	Late date for final payment of student fees accounts by students who wish to graduate in December.
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December

8	Closing date for personnel members who qualify for staff discount for themselves, their spouses or their children to apply for such discount via sun-e-HR.
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