

 Please note that this is a guide for your FIRLT report.

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| Interim report |  | Final report |  |

Date:

Title of project:

Names of researcher/s:

Proposed completion date:

Significant milestones reached:

Significant constraints/stumbling blocks/challenges:

Allocation of funds (what have you spent funds on thus far):

Date for completion of project:

Date of presentation at SU SoTL:

Further anticipated / completed output:

|  |  |
| --- | --- |
| Conference presentation | Date: |
| Publication | Date: |

In your report, you may wish to respond to the following:

*Were these aims achieved?*

*If not, why not?*

*If yes, how?*

*What now? Where to from here?*

*In which way is this project significant to T&L in your module/dept/faculty/SU?*