

REPORT ON THE INTERNAL MODERATION OF

ASSESSMENT ASSIGNMENTS

**To be submitted before the June examinations, first and second**

**opportunities, November examinations, first and second opportunities, and**

**January examination**

**Request to internal moderators**:

1. Verify that the assessment assignments (examination question papers, assignments, etc.)

meet the required standards.

1. Verify that the assessment assignments adhere to the learning outcomes.
2. Verify that the assessment assignments are appropriate in order to assess the learning outcomes effectively.

The University’s assessors and departmental/module chairpersons will consider these comments and execute appropriate follow-up steps.

|  |  |  |
| --- | --- | --- |
| **1.** | **Name of internal moderator** |  |
| **2.** | **Qualifications of internal moderator** |  |
| **3.** | **Department of internal moderator** |  |
| **4.** | **SU department whose assessment assignments have been internally moderated** |  |

|  |  |
| --- | --- |
| **5. I confirm that I received the following documents before the examination concerned:** | **√** |
| 5.1 a copy of Stellenbosch University’s *Regulation for internal and external moderation and the processing of results* (also available on the University’s website at www.sun.ac.za); |  |
| 5.2 module framework(s); |  |
| 5.3 assessment assignments (e.g. question papers, assignments); |  |
| 5.4 other documents (specify). | |

|  |  |
| --- | --- |
| **6. Names of the modules of which the assessment assignments (question papers, assignments, etc.) have been internally moderated** | **Module number** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

|  |
| --- |
| **7. Are you satisfied with the standard of the assessment assignments (question papers, assignments)? If not, please supply comment and make recommendations.** |
|  |
|  |
|  |
|  |
|  |
|  |
| **8. Are you satisfied that the assessment assignments are appropriate and adequate? If not, please supply comment and make recommendations.** |
|  |
|  |
|  |
|  |
|  |
|  |
|  |
| **9. Observations / matters for attention / suggestions** |
|  |
|  |
|  |
|  |
|  |
|  |
| **10. I confirm that I have met the responsibilities of internal moderators, as specified in this form.** |

|  |  |
| --- | --- |
| **Signature of the internal moderator** |  |
| **Date** |  |

**Comment of lecturer and/or departmental/module chairperson**

|  |
| --- |
|  |
|  |
|  |
|  |
|  |