

**AANSOEK VIR DIE HEREVALUERING VAN A2, A2S2 EN A3 ASSESSERINGSKRIFTE 2024 - 2025/  
APPLICATION FOR THE RE-EVALUATION OF A2, A2S2 AND A3 ASSESSMENT SCRIPTS 2024 - 2025**

Van/ Surname: .....

Volledige Name/ Full Names: .....

SU nr: .....

Kontaknr/ Contact nr: .....

Om aansoek te doen vir 'n herberekening van jou prestasiepunt, moet jy direk met jou betrokke fakulteitsadministrateur konsulteer. *Moet dus nie hierdie vorm voltooi en indien nie want hierdie proses is nie van toepassing op herberekeningsaansoeke nie.*

Verwys na par. 8.2 in die Algemene Jaarboek 2023 Deel I bl 62 (sien skakel,

[https://www.sun.ac.za/english/Documents/Yearbooks/Current/2023%20\(Afr\)%20Part%201%20General.pdf](https://www.sun.ac.za/english/Documents/Yearbooks/Current/2023%20(Afr)%20Part%201%20General.pdf)

To apply for a recalculation of your final mark, please consult your faculty administrator directly. *Please do not complete and submit this form because this process is not applicable for recalculation applications.*

Refer to par.8.2 in the General Calendar 2023 Part 1 pg 62 (see link,

[https://www.sun.ac.za/english/Documents/Yearbooks/Current/2023%20\(Eng\)%20Part%201%20General.pdf](https://www.sun.ac.za/english/Documents/Yearbooks/Current/2023%20(Eng)%20Part%201%20General.pdf)).

**AANSOEK VIR DIE HEREVALUERING VAN DIE VOLGENDE A2, A2S2 EN A3 MODULES /  
APPLICATION FOR THE RE-EVALUATION OF THE FOLLOWING A2, A2S2 AND A3 MODULES**

| MODULES (S) | DEPARTEMENT/ DEPARTMENT |
|-------------|-------------------------|
| 1.          |                         |
| 2.          |                         |
| 3.          |                         |

Neem kennis hierdie proses is *slegs van toepassing op A2, A2S2 en A3 module/s gesak en nie vir puntverbeteringdoeleindes nie!*

*Kindly note this process is only applicable to A2, A2S2 and A3 module(s) failed and not for mark improvement purposes.*

**VEREISTE:** Heg asseblief jou voltooide bankvorm met jou huidige bankbesonderhede (vir terugbetaling ingeval van 'n kansellasië of indien jy die module slaag) aan hierdie aansoek vorm.

Die rekeningnommer moet deur die Finansiële Instelling gesertifiseer word as korrek OF 'n bewys van rekeningnommer moet aangeheg word, bv. 'n gekanselleerde tjek.

**REQUIREMENT:** Please attach your completed bank form with your latest bank details (for return of payment in case of a cancellation or if you pass the module) to this application form.

The account number must be certified by the bank OR proof of the account number must be attached eg. a cancelled cheque.

Bank & Rekeningnr / Bank & Account: .....

Takkode / Branch code: .....

**PROSEDURE / procedure**

|    |  |
|----|--|
| 1. | <p>Die herevaluering van 'n A2, A2S2 en A3 assesseringskrif is onderhewig aan die bepalings van die Algemene Jaarboek 2023 (Deel 1) bl 62 (sien skakel, <a href="https://www.sun.ac.za/english/Documents/Yearbooks/Current/2023%20(Afr)%20Part%201%20General.pdf">https://www.sun.ac.za/english/Documents/Yearbooks/Current/2023%20(Afr)%20Part%201%20General.pdf</a> )/</p> <p>The re-evaluation of a A2, A2S2 and A3 assessment script is subject to the provisions as stated in the General Calender 2023 (Part 1) pg 63 (see link, <a href="http://www.sun.ac.za/english/Documents/Yearbooks/Current/2023%20%28Eng%29%20Part%201%20General.pdf">http://www.sun.ac.za/english/Documents/Yearbooks/Current/2023%20%28Eng%29%20Part%201%20General.pdf</a></p> |
| 2. | <p>Koste / Cost: R800 per module</p>   |
| 3. | <p><u>Sluitingsdatums / Closing dates</u><br/>         Junie 2024 assesserings / June 2024 assessments: <b>26 July 2024/ Vrydag van eerste klasweek in 2024 (Semester 2)/</b><br/> <b>Friday of the first week of classes in 2024 (Semester 2)</b></p> <p>Nov 2024 assesserings / assessments: <b>Vrydag van eerste klasweek in 2025 (Semester 1)/</b><br/> <b>Friday of the first week of classes in 2025(Semester1)</b></p>  |
| 4. | <p>Die herevalueringsproses neem in aanvang na die sluitingsdatum en kan tot en met 2 weke duur vir 'n finale uitslag. Wees asseblief geduldig in hierdie verband.</p> <p>Stellenbosch Universiteit aanvaar geen verantwoordelikheid vir die vertraging van die herevalueringsproses nie. /</p> <p>The re-evaluation process commences after the closing date and can take up to 2 weeks for an outcome. Please be patient in this regard.</p> <p>Stellenbosch University does not take responsibility for any delay in the re-evaluation process.</p>   |

**VERKLARING/ DECLARATION**

Hiermee verklaar ek dat ek alle aspekte rakende die herevalueringsproses verstaan en dat ek die algemene voorwaardes aanvaar. /

I hereby declare that I understand all aspects of the re-evaluation process and that I accept the general conditions.

Handtekening van applikant / Signature of applicant: .....

Datum / Date: .....

**Betaling van deposito 'n module te laat herevalueer /  
Payment of deposit for the re - evaluation of a module**

**Opsie 1 /Option 1**

Betaling by kassiere in Admin A/ Payment at cashiers in Admin A:

- Heg kwitansie aan by aansoekvorm met die rekeningnommer wat deur die Finansiële instelling (bank) gesertifiseer moet word as korrek OF 'n bewys van rekeningnommer moet aangeheg word, bv. 'n gekanselleerde tjek.)/  
Attach receipt to application form with your bank account number certified by the bank OR proof of the account number must be attached eg. a cancelled cheque.)
- Handig aansoek plus kwitansie in by Asseseringskantoor voor sluitingsdatum./  
Submit application plus receipt before closing date to the Assessment Office.

**Opsie 2 / Option 2**

Elektroniese betaling/ Electronic payment:

Standard Bank

- Takkode / Branch Code: 05 06 10
- Rekno. / Account nr: 063 16 32 25
- Voeg by verwysing/ Add reference: R1540/86881/ Hermerk Remark + studentenommer/ student number
- E-pos die strokie as bewys met aansoekvorm na die 2 eposadresse hieronder vir aandag / E-mail the slip as proof with application form to the 3 email addresses below for attention:
  - [sandrac2@sun.ac.za](mailto:sandrac2@sun.ac.za) (Me/ Ms Sandra Cilliers)
  - [stbexams@sun.ac.za](mailto:stbexams@sun.ac.za)

**Vir aandag / For attention: Studentegelde/ Studentfees en/ and Asseseringskantoor/ Assessment Office**

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## DETAILS OF BANK ACCOUNT

The University of Stellenbosch **does not accept credit cards** as a payment method. The account number must be certified by the Financial Institution as correct OR proof of account number must be attached, for e.g. a statement (not older than three months).

1. UT Number/Student number: \_\_\_\_\_
2. Surname and initials: \_\_\_\_\_
3. Title: \_\_\_\_\_
4. Rank: \_\_\_\_\_
5. Department: \_\_\_\_\_
6. Details of bank/financial institution:
  - Name of bank: \_\_\_\_\_
  - Name/address of branch: \_\_\_\_\_
  - Type of account:   Cheque                      Savings
  - Account holder relationship: Joint           Own            Third party
  - Account number: \_\_\_\_\_ Bank branch code: \_\_\_\_\_

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**SIGNATURE OF EMPLOYEE**


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**DATE**

### CERTIFICATION BY FINANCIAL INSTITUTION

It is hereby certified that account number stated above is correct.

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**SIGNATURE FOR FINANCIAL INSTITUTION**


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**DATE**

## SALARISINBETALINGSOPDRAG

Die Universiteit Stellenbosch **aanvaar nie kredietkaarte** as betalings metode nie. Die rekeningnommer moet deur die Finansiële Instelling gesertifiseer word as korrek OF 'n bewys van rekeningnommer moet aangeheg word, bv. 'n staat (nie ouer as drie maande).

1. UT Nommer/Studente nommer: \_\_\_\_\_
2. Van en voorletters: \_\_\_\_\_
3. Titel: \_\_\_\_\_
4. Rank: \_\_\_\_\_
5. Departement: \_\_\_\_\_
6. Besonderhede van die bank/finansiële instelling:
  - Naam van bank: \_\_\_\_\_
  - Naam/adres van tak: \_\_\_\_\_
  - Tipe rekening:       Tjek                               Spaar
  - Rekeningverwantskap: Gesamentlik               Eie               Derde party
  - Rekeningnommer: \_\_\_\_\_Takkode: \_\_\_\_\_

\_\_\_\_\_

**HANDTEKENING VAN PERSONEELLID**

\_\_\_\_\_

**DATUM**

### SERTIFISERING DEUR FINANSIËLE INSTELLING

Hiermee word gesertifiseer dat die rekeningnommer hierbo verstrek, korrek is.

\_\_\_\_\_

**HANDTEKENING NAMENS FINANSIËLE INSTELLING**

\_\_\_\_\_

**DATUM**